

Policy Governance Board
Saturday, January 20, 2018
9:00am- 1:45pm

Present: Randy Hamstra, Betsy Weems, David Nellist, Kip Smalligan, Suzy Gill, Carol Hillman, Paul Hillman, Sue Clare, Shane Schamper, John Czuhajewski

Coffee, Breakfast, and Lunch- Thank You, Kip and Hillmans!

Spiritual Formation- Sue Clare

Welcome New PGB Members John Czuhajewski and Randy Hamstra.

Old Business

1. Reviewed November 2017 minutes. Next PGB dates include April 21, June 23, and Sept. 22. Budget conference call held last December. **Paul** will add to the PGB google doc.
2. **Committee Diagram/Staff Org Chart Review.** PGB liaisons: Discipleship Pathway- Suzy, Trustees- Sue, Music- Randy, CM- Shane, Office Manager- Paul, Parish Nurse- Kip, Finance- John, SPRC- Carol, Worship- Paul, Missions- Kip. Need to edit power point- see July 2017 minutes- **Betsy**.
3. **Community Ministries Organizational Model-** **Sue** reported she still needs to meet with Matt. Matt has expressed need for CM Board- 3-5 people. Nominations to work on putting Board together. CM Outreach currently includes Jodie Seese and Laura Brant, who will be approached.
4. **PGB Town Hall Notes/Boards-** Will use the former Missions bulletin board in the main hallway. John suggested utilizing digital sign board or electronic messaging board. GR District has money available- ask for a grant? Grant request needs to come from Trustees. **Sue** to follow up.
5. **Community Engagement Model-** conversation surrounding where to post the graphic/model. Poster board? Want it to be visible. **Randy** knows how to modify the adobe file- will do. John recommended a binder vs. poster board. **Sue** will follow through with getting binder ready. Town Hall meetings May 6 and Oct. 7. **Sue** to add to the next PGB agenda.
6. **Sound/Video-** Michael Wilson presented new integrated booth proposal. *Side conversation regarding lowering screen to minimize wash out on screen. Window coverings? David emphasized bottom line- east side screen makes Trinity look unprofessional as is.* Objective of new integrated booth is to create functional use of both sound and video. Option #1- do nothing. Option #2- Michael to contract a team to reconstruct- would take about a month to complete and would not interrupt Sunday AM worship. Current technology would not need to be updated. Jeff Snyder to chair the Jan. 23 Trustees meeting and will allow Michael to present proposal. Estimated cost- \$500-700. PGB is in favor of moving forward. Michael will communicate to Trustees.

7. **Church Safety & Procedures-** GRPD came to Trinity and did Active Shooter presentation. Safety Team to meet Jan. 21 to hammer out details regarding what to do in crisis situation. Would like to come up with a single sheet of directions for staff and laity. Will this be a new work area to be added to org chart? Ad hoc committee at this point.
8. **Sanctuary Shades-** Todd Dickinson is new Trustees Chair. Sue to take to Todd and indicate it's a PGB priority. A MUST do!

New Business

1. **Onboarding New Members** to PGB. Group norms shared with them.
2. **New Pastor-** Should we meet with D.S. regarding replacement of Pastor? DS already met with them at Church Conference last November. As a PGB what are we looking for in a new Pastor? Will he/she have VCI knowledge? Has SPRC been communicated with? Carol to take to SPRC and ask if we can provide input as to our priorities. Decision will likely be announced soon as Cabinet and Bishop are busy working on it!
3. **Budget Review-** conversation surrounding the 2018 budget. Should we consider not paying 100% ministry shares to the Conference? \$61,000 shortfall- what to do? Cutting programming at this time would be very detrimental. Pastor David recommends paying 50% ministry shares as opposed to only 25%. In 2017 we ran a \$20,000 deficit. 1% of the budget has been cut. 10% less estimated giving for 2018. Proposals presented and discussed.
A- \$15,000 reduction in programming, 50% less in ministry shares.
B- No change to programming, 25% less to ministry shares, remain with \$20,000 deficit.
PGB voted for proposal B and will share with Finance.
4. **Newsletter-** February- Paul, March- Sue, April- Kip, May- Randy, June- Shane, August- John.
5. **Next PGB Meeting-** April 21, 9am-2pm. Lunch- Suzy, Devotions- David, Coffee & Breakfast- Betsy.

PGB Meeting adjourned at 1:45pm.

Respectfully submitted,

Betsy Weems

PGB Scribe