

Policy Governance Board
Saturday, June 23, 2018
9:00am-1:30pm

Present: Randy Hamstra, Betsy Weems, Kip Smalligan, Suzy Gill, Carol Hillman, Paul Hillman, Sue Clare, Shane Schamper, John Czuhajewski, Pros Tumonong

Coffee, Breakfast, and Lunch- Thank You, Randy and Sue!

Spiritual Formation- Paul- guiding our reflections on “what was going on in 1968 in your world?” After discussion we viewed “We Still Believe” video celebrating 50 years of the UMC.

Welcome New Member, Pros Tumonong!

Old Business

1. **Sound/Video** demolition has begun. Ongoing through the summer.
2. **Reviewed April 2018 Minutes-** Next PGB meeting Sept. 22.
3. **Community Ministries Organizational Model-** still needs to be displayed around the church. Perhaps a television in the hallway with scrolling info? In the meantime, **Randy** to connect with Matt about hard copies displayed around the church, this fall- a CM table during the SS hour? Also PGB model on poster board? **Betsy** to connect with Nichea- **SS hour focus for September 16, 23, and 30 is going to be on JFON and the immigration/refugee crisis. Classes for both adults and kids, so not a ministry fair environment.**
4. **PGB Notebook-** notebook put together by Sue and is now on outside office counter. **Betsy** to add all PGB minutes. Committee chairs need to be reminded to add their minutes. **Sue** to follow up during Monthly Meeting Night June 26.
5. **Organizational charts-** **Betsy** to add Pros as Finance liaison, John- worship, Paul- office manager. Refugee family offshoot of missions.
6. **Church Safety & Procedures-** Rekeying of outside doors July 2. Sue hitting a wall regarding movement/help creating a policy. Insurance policy questions? **Sue** to review book from recent Safety Conference at Ada Bible. Todd Dickinson to work with Sue on legal issues. Where should Church Safety Security Team fall on org chart? Off-branch of hospitality- **Betsy** to update. **Sue** to ask Gary Roelofs to serve on committee.
7. **Sanctuary Shades-** On-going. More discussion at June 26 meeting. Plexiglas on outside windows? Recent visit to Dimnent Chapel at Hope College.
8. **Newsletter-** August- **John**, Sept- **Pros**, Oct- **Suzy**, Nov- **Shane**, Dec- **Carol**.
9. **Town Hall Meeting-** Oct. 7 at 10am. All org charts up and visible, refugee moment- **Kip**, CM Engagement model- **Sue** to ask Matt, new ministry form review- **Betsy** to add (to be implemented Jan. 2019), sound system update.

10. **Facility Manager-** SPRC to review and reshape FM job description. Betsy, Larry and John C. need to be interviewed. **Betsy** to send current FM job description to SPRC.
11. **Latoya Return?** **Betsy** to connect with Latoya. Andy still a backup custodian. **Latoya returned to work July 2, 2018.** Yippee!
12. **Monthly Meeting Night-** to be held the 3rd Tuesday of each month beginning Jan. 2019. **Betsy** to publicize meeting dates.

New Business

1. **Committee Review Yearly Process-** **Carol** shared new document created by Nichea. Conversation surrounding how often? Once a year? Should liaisons be held responsible? Who will send it out? Review of current form- combine the two to make more succinct. **Paul** to create. Every MMN committee scheduled to give report during dinner to utilize new form. Will brief folks at Town Hall Meeting Oct. 7. **Randy** in charge of reminding liaisons to turn in reports. **Carol** and **Betsy** to review MMN committee report assignments; then send to Randy.
2. **PGB Minutes on TUMC website-** **Betsy** to edit so as not to share potentially sensitive SPRC issues. Website in need of revised videos uploaded to the home page. Need to call a meeting between Matt, Paul, and Michelle. **Betsy** to remind Matt.
3. **Nominations assistance-** we've hit a wall! Committee is small- currently includes only Nichea, Carol and Sarah Goldner. Stuck on Stewardship Chair. **Betsy** to check with Warren, Jen and Nancy Manett for possible names for temporary committee to get Stewardship Celebration (new name!) for fall of 2018 going. **Betsy received names of Ric Wiltse, Rich Tillstrom, and Ellie Bergman, which were sent to Carol.** **Kip** to ask Tom Haas to chair. Temporary committee to be formed by July 15. **Paul** and **Randy** to put together Stewardship Chair job description for permanent committee.
4. **New Pastor-** Steve Manskar and wife, Gina, joined us for lunch.
5. **Finance Report-** shared by **Pros.** Looking OK to date! Number of giving units that pledge? **Betsy** to check with Barb. Trinity's decrease in ministry shares giving for 2018 is supported by Pros.
6. **Next PGB meeting-** Saturday, Sept. 22, 9am. Spiritual formation- **Betsy**, coffee- **Shane**, lunch- **Carol.**

Meeting adjourned at 1:30pm.

Respectfully submitted,
Betsy Weems
PGB Scribe

